

Scrutiny Standing Panel Agenda



Environmental and Planning Services Standing Scrutiny Panel Tuesday, 26th June, 2007

Place: Committee Room 1, Civic Offices, High Street, Epping

Time: 7.30 pm

**Democratic Services
Officer:** Z Folley - Research and Democratic Services
Tel: 01992 564532 Email: zfolley@eppingforestdc.gov.uk

Members:

Councillors Councillor Mrs P Smith (Chairman), D Bateman (Vice-Chairman), Mrs A Cooper, R Bassett, R Frankel, P House, J Knapman, Mrs P Richardson, H Ulkun, Mrs L Wagland and M Woollard

1. APOLOGIES FOR ABSENCE

2. NOTES OF THE LAST MEETING - 26 APRIL 2007 (Pages 3 - 8)

Attached.

3. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

(Head of Research and Democratic Services) To report the appointment of any substitute members for the meeting.

4. DECLARATION OF INTERESTS

(Head of Research and Democratic Services). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

5. TERMS OF REFERENCE / WORK PROGRAMME (Pages 9 - 14)

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review the documents.

6. FOCUS DAY 10 MARCH 2007 - REPORT OF FACILITATOR

(Head of Planning and Economic Development). To consider the report to follow.

The Panel is asked to look at the action plan at the back of the document and comment on this for submission to the facilitator.

The Head of Forward Planning, Paul Sutton, will be attending the meeting to report the findings and next steps.

7. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

8. ITEMS FOR NEXT MEETING

To note that the following issues will be considered at the next meeting on 5 September 2007:

- (a) Position report on Highway issues as requested at last meeting on 26 April 2007
- (b) Clean Neighbourhoods/Rogers Review
- (c) Climate Change – Council motion 24 April 2007.
- (d) Minutes of last meeting of Joint Waste Committee.

9. FUTURE MEETINGS

The next meeting will take place on 5 September 2007 at 7.30 pm in Committee Room 1.